

## Playground Equipment Monthly Inspection Report

**Note: This inspection report is a “work in progress”. Please forward any comments or suggestions to [epsi@epsionline.ca](mailto:epsi@epsionline.ca)**

\*\*This report is not to be substituted for an annual comprehensive inspection report\*\*

GENERAL SITE INFORMATION			
Agency Requesting Inspection:		Inspection Date:	
		Time:	
Location Name:		Inspector:	

GENERAL EQUIPMENT INFORMATION			
Area #/ Part #:		Equipment Present:	
Site Location:			

INSPECTION INFORMATION
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1. **Equipment stability and broken/loose components**  
Satisfactory / Unsatisfactory / Not applicable
2. **Re-distribute loose-fill surfacing material to areas of “dishing” (i.e. slide exits, overhead components, etc.)**  
Satisfactory / Unsatisfactory / Not applicable
3. **Check depth of protective surfacing to ensure adequate (check minimum 3 locations)**  
Satisfactory / Unsatisfactory / Not applicable
4. **Broken glass and/or foreign debris on play equipment or concealed in protective surfacing**  
Satisfactory / Unsatisfactory / Not applicable
5. **Unwrap any swings wrapped around swing top rail**  
Satisfactory / Unsatisfactory / Not applicable
6. **Check all moving components for maintenance concerns (i.e. wear and tear issues, etc.)**  
Satisfactory / Unsatisfactory / Not applicable
7. **Check condition of site furnishings and site amenities for vandalism**  
Satisfactory / Unsatisfactory / Not applicable
8. **Check any wood components for cracking, splitting, splintering and gaps greater than 19mm (3/4 inch)**  
Satisfactory / Unsatisfactory / Not applicable
9. **Check condition of retaining wall/barrier (if present)**  
Satisfactory / Unsatisfactory / Not applicable
10. **Check condition of access into play area (i.e. pathway, fencing, etc.)**  
Satisfactory / Unsatisfactory / Not applicable
11. **Check all fittings, bearing hangers, guardrails and components**  
Satisfactory / Unsatisfactory / Not applicable
12. **Check swing seats for damage and decay**  
Satisfactory / Unsatisfactory / Not applicable
13. **Check swing chains for kinked, twisted or broken chain**  
Satisfactory / Unsatisfactory / Not applicable
14. **Check slides for cracks and sharp points**  
Satisfactory / Unsatisfactory / Not applicable
15. **Check tires for drainage and/or protruding steel components**  
Satisfactory / Unsatisfactory / Not applicable
16. **Check for graffiti and/or vandalism**  
Satisfactory / Unsatisfactory / Not applicable

- 17. **Check for components requiring monitoring and/or repair from previous monthly or annual inspection report (i.e. has situation deteriorated? Was repair made? And if so is it now compliant or has a new problem been created?)**  
Satisfactory / Unsatisfactory / Not applicable
- 18. **Check for seasonal or environmental issues (i.e. gaps at slides created by expanding or shrinking components such as poly slides, sectional slides becoming disjointed, lexan panels warping, frost heave, etc.)**  
Satisfactory / Unsatisfactory / Not applicable
- 19. **Check for exposed foundations (i.e. concrete footings and other connecting devices, etc.)**  
Satisfactory / Unsatisfactory / Not applicable
- 20. **Remove any obvious hazards**  
Satisfactory / Unsatisfactory / Not applicable
- 21. **Check for drainage problems/issues**  
Satisfactory / Unsatisfactory / Not applicable

SURFACING MAINTENANCE INFORMATION							
Approximate time frame for top-up of protective surfacing							
ASAP		Within 3 months		Within 6-12 months		Not applicable	
Approximate time frame for roto-tilling/loosening of protective surfacing							
ASAP		Within 3 months		Within 6-12 months		Not applicable	

Issues requiring immediate attention:

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Person contacted regarding above noted issue:

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Additional comments (if any):

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Inspector's signature:

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**NOTE: If monthly inspection checklists are used to compile the annual inspection information as per Z614 it is required that the necessary information (i.e. performance requirements, protective surfacing zones, etc.) be extracted from the annual inspection checklist and considered during all monthly inspections.**